



TRANSFER AMOUNT AND CURRENCY

DATE	TIME	AM / PM	TRANSFER AMOUNT (<i>\$CDN equivalent</i>)	\$
			US \$ / FOREIGN CURRENCY AMOUNT	\$
FUNDS TRANSFER CURRENCY			EXCHANGE RATE	
<input type="checkbox"/> CDN <input type="checkbox"/> US <input type="checkbox"/> OTHER _____			RECEIVING COMMISSION	\$
<input type="checkbox"/> PAYABLE TO RECIPIENT UPON IDENTIFICATION			CHARGES	\$
SENDING CLERK NAME			OTHER	\$
			TOTAL (<i>fees plus amount</i>)	\$

SENDER INFORMATION

FINANCIAL INSTITUTION NAME		TRANSIT NO.
FINANCIAL INSTITUTION ADDRESS		FINANCIAL INSTITUTION PHONE NO.
SENDER NAME		ACCOUNT NO.
SENDER ADDRESS (<i>street, city, province, postal code</i>)		
<i>Complete the following if the currency of purchase differs from the currency of the funds transfer.</i>		
CURRENCY OF PURCHASE	MEDIUM OF EXCHANGE OF PURCHASE (<i>e.g. cash, cheque, etc.</i>)	AMOUNT OF PURCHASE \$

Complete the following for all non-account holder funds transfers of \$1,000 or more, or for account holders if the information is not on file.

OCCUPATION / NATURE OF PRINCIPAL BUSINESS	DATE OF BIRTH	PHONE NO.
	ID TYPE	REFERENCE NO.
	EXPIRY DATE	PLACE AND COUNTRY OF ISSUE

Complete the following for all funds transfers of \$100,000 (Canadian equivalent) or more.

Politically Exposed Person (PEP) Declaration

- I declare that I am not a PEP. This means that:
- I am not and have never been employed as a senior official¹ in a foreign state ("Foreign PEP").
 - I am not employed as a head of an international organization² or the head of an institution established by an international organization ("HIO").
 - I am not and have not been employed during the past five years as a senior official³ in Canada ("Domestic PEP").
 - I am not a family member⁴ or close associate⁵ of a Foreign PEP, HIO, or Domestic PEP.

OR

- I declare that I am a PEP, as described on the Politically Exposed Person Statement, attached.

1 Senior official in respect of a Foreign PEP means:

- head of a foreign state or government;
- member of the executive council of government or member of a legislature of a foreign government;
- deputy minister or equivalent rank;
- ambassador or attaché or counsellor of an ambassador;
- military officer with a rank of general or above;
- president of a state-owned company or a state-owned bank;
- head of a government agency;
- judge of a foreign supreme court, constitutional court, or other court of last resort; or
- leader or president of a political party represented in a foreign legislature.

3 Senior official in respect of a Domestic PEP means:

- Governor General, lieutenant governor, or head of government;
- member of the Senate or House of Commons or member of a legislature;
- deputy minister or equivalent rank;
- ambassador, or attaché or counsellor of an ambassador;
- military officer with a rank of general or above;
- president of a corporation that is wholly owned directly by Her Majesty in right of Canada or a province;
- head of a government agency;
- judge of an appellate court in a province, the Federal Court of Appeal or the Supreme Court of Canada;
- leader or president of a political party represented in a legislature; or
- the office or position of mayor or the elected head of a city, town, village, or municipality that leads council in making financial decisions for their electorate.

4 Family member means a senior official's or an HIO's:

- child
- parent
- parent's child
- spouse or common-law partner
- spouse's or common-law partner's parent

5 Close associate means a person closely connected to a senior official or an HIO for personal (social) or business (professional) reasons.

BENEFICIARY INFORMATION

FINANCIAL INSTITUTION NAME	TRANSIT NO. / ABA / SWIFT
FINANCIAL INSTITUTION ADDRESS	FINANCIAL INSTITUTION PHONE NO.
BENEFICIARY NAME	ACCOUNT NO. <i>(or IBAN if applicable)</i>
BENEFICIARY FULL ADDRESS	SORT CODE <i>(if applicable)</i>

INTERMEDIARY FINANCIAL INSTITUTION INFORMATION *(Mandatory if sending Canadian dollars to the US.)*

INTERMEDIARY FINANCIAL INSTITUTION NAME	ABA / SWIFT
INTERMEDIARY FINANCIAL INSTITUTION ADDRESS	ACCOUNT NO.

ADDITIONAL PAYMENT DETAILS *(additional information for the beneficiary, e.g. invoice number)*

SENDER FINANCIAL INSTITUTION TO RECEIVER FINANCIAL INSTITUTION INFORMATION *(additional information for the beneficiary's financial institution)*

ADDITIONAL INFORMATION FOR FINTRAC REPORTING

This section is provided to assist financial institutions with FINTRAC EFT Report requirements. Make a reasonable effort to complete this section if the transfer is \$10,000 (Canadian equivalent) or more, and is sent outside of Canada in any currency except Canadian dollars. A financial institution that sends this type of transfer via the Money Transfer System (MTS) is generally the last Canadian financial institution to process the transfer and is therefore required to report the transfer to FINTRAC.

If the financial institution is aware of multiple transfers conducted by or on behalf of the same person that, in total, equal or exceed \$10,000 (Canadian equivalent) within 24 consecutive hours, the financial institution must report the transfers to FINTRAC.

SENDER (the "ORDERING CUSTOMER") DETAILS		BENEFICIARY CUSTOMER DETAILS	
PHONE NO.	DATE OF BIRTH <i>(individuals only)</i>	PHONE NO.	DATE OF BIRTH <i>(individuals only)</i>
OCCUPATION <i>(individuals only)</i>		OCCUPATION <i>(individuals only)</i>	
ID TYPE AND NO. <i>(individuals only)</i>		ID TYPE <i>(individuals only)</i>	

ADDITIONAL INFORMATION FOR FINTRAC REPORTING (CONTINUED)

SENDER (the "ORDERING CUSTOMER") THIRD PARTY INFORMATION		BENEFICIARY CUSTOMER THIRD PARTY INFORMATION	
IS THIS TRANSFER BEING SENT ON BEHALF OF A THIRD PARTY? <input type="checkbox"/> YES <input type="checkbox"/> NO		WILL THIS TRANSFER BE RECEIVED ON BEHALF OF A THIRD PARTY? <input type="checkbox"/> YES <input type="checkbox"/> NO	
CUSTOMER TYPE <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> ENTITY		CUSTOMER TYPE <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> ENTITY	
THIRD PARTY NAME		THIRD PARTY NAME	
THIRD PARTY FULL ADDRESS		THIRD PARTY FULL ADDRESS	
DATE OF BIRTH (<i>individuals only</i>)	ID TYPE (<i>individuals only</i>)	DATE OF BIRTH (<i>individuals only</i>)	ID TYPE (<i>individuals only</i>)
OCCUPATION (<i>individuals only</i>)		OCCUPATION (<i>individuals only</i>)	

SENDER AGREEMENT

Funds transfer requests are final once sent. **I, the Sender, confirm that I have fully disclosed to the Financial Institution any suspicious circumstances of any deposits on which the funds transfer is based. I agree that the information I provided is true and accurate.** I understand that the deposit items can be reversed after clearing or following lifting of a hold. If the funds transfer is based on any item that is later returned for any reason, the loss will be to my account. I understand that if I make a recall request,

- a) there is no guarantee that any refund will be received;
- b) that processing charges will apply regardless of any refund; and
- c) on a foreign currency transfer, any refund will be made using the rate of exchange and processing charges in effect on the date of the refund and not the rate of exchange in effect on the date of original transfer confirmation.

X

Sender Name	Sender Signature	Date
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X

Sender Name	Sender Signature	Date
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